

**NORTH DAKOTA
INTERAGENCY COORDINATING COUNCIL
MEETING MINUTES
DECEMBER 2, 2004
VIDEO CONFERENCE**

Present:

Bernard Hoggarth
Gene Hysjulien
George Starr
Jeanette Kolberg
Jolene Sjostrom

Linda Rorman
Peggy Crane
Ramona Gunderson
Richard Brown
Roxane Romanick

Shawn Stettner
Tammy Gallup-Millner
Virginia Cleveland

Absent

Angel Spottedhorse
Bill Lardy
Kari Chiasson
Paula Burckhard

Staff Present

Connie Haag
Deb Balsdon

Chairperson Peggy Crane called the meeting to order at 1:05 PM on December 2. A quorum was present. Introductions were made and the minutes of the September 7, 2004 quarterly meeting were approved.

TOPIC: Support for Childfind Activities

DISCUSSION: The Council discussed a draft letter in support of Childfind activities to Governor Hoeven.

ACTION: A motion was made by Senator Richard Brown and seconded by Ramona Gunderson to amend the letter and forward it to the chairs of both the North Dakota House and Senate Legislative Policy Committees and Appropriations Committees for discussion. Motion carried. Copies of the letter will also be mailed to members of this committee.

TOPIC: Stipend Policy

DISCUSSION: The Council discussed proposed amendments to stipend language in the Council By-Laws (page 4, Section: V. Membership, C. Compensation). The proposed changes will bring Council stipend payment policy into compliance with federal guidelines. Effective January 1, 2005, a 60-day limit will be imposed for submitting requests for reimbursement. Stipends will be available for members of the North Dakota Interagency Coordinating Council, Regional Interagency Coordinating Committees and subcommittees who forfeit wages to attend meetings or are unemployed.

ACTION: The Council will vote on the By-Law changes at the January 27 video conference Meeting. A copy the proposed By-Laws are attached. The impact this change may have on parent participation will be reviewed after the new policy is in effect for six months.

TOPIC: Technical Assistance Position

DISCUSSION: The Parents as Trainers contract with UND School of Medicine has been expanded to include technical assistance and in-service training. Carol Johnson accepted the part-time position that is part of this contract and began work on December 1. Technical Assistance requests will be coordinated through the State Part C Coordinator.

ACTION: An update will be provided at the March 2005 NDICC meeting regarding technical assistance activities.

TOPIC: NDICC 2005 Priority Areas and Action Steps

DISCUSSION: Tammy Gallup-Millner shared information regarding the Title V Needs Assessment process. Individuals who are interested in more in depth information can contact Tammy for additional information. A draft copy of the Priority Areas and Actions Steps based on recommendations from the September NDICC meeting and further work done by the NDICC Early Intervention Services Sub-Committee was presented.

ACTION: A copy of the 2005 Priorities and Action Steps are attached

TOPIC: Annual OSEP Early Childhood Conference

DISCUSSION: Two members of the North Dakota Interagency Coordinating Council will be supported to attend the Annual OSEP Early Childhood Conference in Washington, DC on February 6, 7, 8 and 9, 2005. Regions I and III have also been

invited to send teams of a parent with a child currently receiving early intervention and up to two early intervention professionals. More information regarding the conference is located at:

<http://www.nectac.org/~meetings/national2005>

ACTION: NDICC members who are interested in attending should contact Deb Balsdon at sobald@state.nd.us or 1-800-744-8529 or 328-8936.

TOPIC: January 27 Videoconference Meeting

DISCUSSION: The Council will meet via the videoconference system on January 27, 2005 from 2:00 PM to 4:00 PM CST to review data for the Annual Performance Report and vote on By-Law changes.

TOPIC: Agenda Topics for March 3, 2005 Meeting

DISCUSSION: Update regarding technical assistance activities
Activities to address Early Intervention Capacity Concerns
Legislative and Budget reports
OSEP Early Childhood Conference report

The meeting adjourned at 3:35 PM.